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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF SOCIAL WORKERS
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UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes
April 25, 2017

TIME: 9:30 AM

PLACE: 1000 Washington Street
Boston, MA 02118

ATTENDANCE: Sally Kaitz, Chair
Frances Carpenter, Vice-Chair
Carla Saccone
Dana Zais

ABSENT: Tere Ramos, Secretary
Melanie Robinson Findlay
Imari K. Paris Jeffries

STAFF: Erin LeBel, Executive Director
Erin Murphy, Program Coordinator
James O'Connor, Board Counsel
Doris Lugo, Investigator
Matthew Runge, Investigator

The meeting was called to order at 9:51 a.m. by Board Chair, Sally Kaitz.

Sally Kaitz reviewed the emergency exit procedures with Board members.

Minutes:

Carla Saccone motioned to accept the March 28, 2017 minutes. The motion was seconded by Frances Carpenter and approved by the Board.

Investigative Conference:

At 9:51 a.m., Dana Zais moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss 2016-000802-IT-ENF (SW-2016-802), 2017-000099-IT-ENF (SW-2017-099), 2017-000002-IT-ENF (SW-2017-002) and 2016-001008-IT-ENF (SW-2016-1008). The motion was seconded by Carla Saccone and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 30 minutes.



For the record, while in Investigative Conference, the Board took the following action:

2016-000802-IT-ENF (SW-2016-802): Dismissed

2017-000099-IT-ENF (SW-2017-099): Forward to Prosecutions

2017-000002-IT-ENF (SW-2017-002): Dismissed

2016-001008-IT-ENF (SW-2016-1008): Dismissed

11:08 a.m. Return to Open Session

Executive Session:

A motion was made at 10:13 AM by Frances Carpenter to enter into Executive Session pursuant to G.L. c. 30a, § 21 (a)(1) to meet with LL regarding her application for licensure. The motion was seconded by Dana Zais and a roll call vote was taken with the following result: Sally Kaitz, yes; Dana Zais, yes; Frances Carpenter, yes; Carla Saccone, yes.

Investigative Conference:

At 11:09 a.m., Dana Zais moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss 2017-000126-IT-ENF, 2017-000167-IT-ENF (SW-2017-0167), 2017-000236-IT-ENF (SW-2017-0236) and to meet with licensee regarding SW-17-001. The motion was seconded by Carla Saccone and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 30 minutes.

For the record, while in Investigative Conference, the Board took the following action:

2017-000126-IT-ENF: Frances Carpenter recused herself. Dismissed

2017-000167-IT-ENF (SW-2017-0167): Forward to Prosecutions.

2017-000236-IT-ENF (SW-2017-0236): Carla Saccone recused herself. Tabled.

SW-17-001: Forward to prosecutions

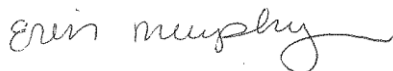
12:39 PM Return to Open Session

Discussion:

1. ESL accommodations – tabled.
2. ASWB CE approvals - tabled

12:39 PM Frances Carpenter motioned to adjourn. Dana Zais seconded this motion and all were in favor.

Respectfully Submitted,



Erin Murphy, MSW, LICSW
Program Coordinator
for Teresita Ramos, Secretary

List of Documents:

March 28, 2017